

AI pilot decision record

Complete together before testing. For a bounded organisational process using approved data. Required professional, technical and legal approvals remain separate.

01 Decision

What bounded next step is being considered, who decides and on what date?

02 Task

Where does the process begin and end, which cases are included and which are excluded?

03 Comparator

Which existing process provides the reference, and how will cases be made comparable?

04 Expected benefit

What change matters to the receiving function, how will it be measured and why is the target meaningful?

05 Quality and side effects

Which defects are recorded separately, and what additional work might arise elsewhere?

06 Interruption

Which event immediately stops the current test, who can stop it and which safe fallback applies?

07 Evidence

Which cases, measurements and records must be available, and when is the evaluation insufficient?

08 Decision rule

What supports expansion, a bounded further check or ending the pilot, and who can justify a departure from the rule?

09 Execution

Which version is being tested, what time and cost limits apply, where are records held and who follows up?

Dr. Sven Jungmann · An original working proposal. Date and explain amendments; retain the original version.